

PEPIN COUNTY FARM MANAGEMENT CLUB BYLAWS

ARTICLE I – Duties of the officers

Section A- The President

It shall be the duty of the president to preside over all meetings. He shall appoint all committees except the executive committee and may serve as an ex-officio member of each committee.

Section B- The Vice President

It shall be the duty of the vice-president to preside over all meetings in the absence of the president and assist all major committees.

Section C- The Secretary

The secretary shall keep an accurate record of all regular meetings of the board of directors and full membership meetings. He shall keep a record of current members.

Section D- The Treasurer

The treasurer shall receive and keep an accurate record of all receipts and disbursements, pay out funds on order of the board of directors, and furnish an annual financial report.

Section E- The Advisor

The advisor will be the UW-Extension Pepin County Agriculture Agent. It shall be the advisors duty to advise the board of directors and committees on matters of policy and assist the officers in conducting meetings and carrying out programs.

ARTICLE II – Meeting

Section A- An annual meeting of all members will be held in November or December of each year. Election of board members will be held at the annual meeting for the next calendar year. Board of directors will meet each January to elect officers.

Section B- Roberts Rules of Order will be implemented at each meeting.

ARTICLE III – Dues

Section A- The annual membership fee for each member will be set by the board of directors prior to the annual membership meeting.

ARTICLE IV – Finances

Section A- Money of the club shall be deposited in the Security National Bank and all bills shall be paid by the treasurer.

Section B- The president shall appoint an auditing committee to review all financial records and prepare a report for the annual meeting.

Section C- Debts shall not be incurred beyond the amount of money in the treasury.

ARTICLE V – Elections

Section A- As needed, a nominating committee will be appointed by the President to develop nominations for board of directors. Nominations may be made from the floor. The election shall be by ballot.